

# Emergency Plan

## Beacon Heights, 2018-19

The safety of our students and staff are of the utmost priority. The plan below is intended to outline emergency practices, in general, to parents. All emergencies situations are different and must be handled according to immediate circumstances.

**General:** Principal and staff discuss the procedures for all evacuation scenarios, prior to the start of school, and during the year to maintain the integrity of the safety plan.

Students and staff practice once a month, responses to fire, earthquake, and/or intruder. The building's alarm system is checked once a year (summer) by continuously running alarms for approximately 3 hours, to check every sensor in the building. On/near-site evacuation assembly points are:

Primary Location	Field, West of Building															
Secondary Location	Sidewalk, east of building															
Off-Site Emergency Location	Hillside Middle School, 1825 Nevada Street Contact: Jane Berntson, Principal, 801-481-4828															
Alternate Off-Site Location if Hillside is not able to house Beacon	LDS Ward House, 2625 E. Stringham Ave. (2295 South) Contact: Adam Storheim, 801-301-1540															
On-Site Sheltering Procedures	<ul style="list-style-type: none"> <li>-Sheltering provides refuge for students, staff, and/or the public within the school building during an emergency.</li> <li>-Safe areas in the school include the office, multipurpose room, faculty room and rotunda. Note: safe areas may change depending on the type of emergency.</li> <li>-Principal will direct students and staff to assemble in designated safe areas.</li> <li>-Teachers will take a class list and account for all students.</li> <li>-All students must remain in safe areas until notified by principal or emergency responders, or a parent or authorized person assumes responsibility for the child.</li> </ul>															
Location of Emergency Supplies	<table style="width: 100%; border: none;"> <tr> <td style="width: 30%;">AED (defibrillator):</td> <td>Rotunda, Doorway of the Library</td> </tr> <tr> <td>Epi-Pens:</td> <td>Nurse's Room</td> </tr> <tr> <td>First Aid Kit:</td> <td>Nurse's Room</td> </tr> <tr> <td>Pandemic Kit:</td> <td>Nurse's Room</td> </tr> <tr> <td>72-Hour Kits:</td> <td>Exterior Storage, Room 155, by Cafeteria</td> </tr> <tr> <td>Safe Neighborhood</td> <td>Exterior Storage, Room 155, by Cafeteria</td> </tr> <tr> <td>Earthquake Kit:</td> <td></td> </tr> </table>		AED (defibrillator):	Rotunda, Doorway of the Library	Epi-Pens:	Nurse's Room	First Aid Kit:	Nurse's Room	Pandemic Kit:	Nurse's Room	72-Hour Kits:	Exterior Storage, Room 155, by Cafeteria	Safe Neighborhood	Exterior Storage, Room 155, by Cafeteria	Earthquake Kit:	
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### DELAYED START OR EARLY CLOSURE

The start of school may be delayed due to a temporary loss of heating, water, or electrical power or severe weather that impedes buses and automobiles. School may be cancelled due to these reasons. School cancellation or delayed start:

- By 5:30 am, or earlier, the Superintendent will notify Communication Officer and Communication Officer will notify the media and post the information on the district website. Early closure will be communicated through media, district website, and school BEACT/power-school.
- Early release will not occur unless parent, or another authorized responsible person has been notified, and has assumed responsibility for the child. Pickup location will be determined by principal after evaluating the situation and will be communicated to parent prior to release. Parents must bring proper ID before the child is released, and sign that they have picked up their child.